

SAINT PATRICK'S PARISH

IN YELLOWKNIFE, NT REQUIRES A

PASTORAL ASSISTANT

St. Patrick's Pastoral Council is looking for a full-time Pastoral Assistant. This person will work as a member of a small pastoral staff team, under the general direction of the pastor, and in consultation with the Parish Pastoral Council. Duties include, but are not limited to:

- Assist and support parish commissions and ministries in planning for and carrying out their responsibilities;
- Co-ordinate ministries for parish liturgies;
- Work with sacramental preparation teams to deliver programs, including RCIA & RCIC;
- Participate in the shared planning and delivery of all parish activities, participate in meetings of the parish commissions, ministries and organize as needed;
- As well as facilitate workshops, direct, or assist with small group retreats;

If you are a person of faith with strong community building and organizational skills; have the ability to work collaboratively, have experience in parish ministry, and/or pastoral ministry, with strong communication skills, you are the dynamic individual we are looking for.

For more information please visit our website:

www.stpatschurch.com

For a copy of the job description, or for more details on the position, wages and benefits, please contact please contact the chair of the search committee, Leonard Kwong at leonardk@theedge.ca

**DEADLINE FOR APPLICATIONS IS:
APRIL 30, 2008.**

To apply, please forward résumé, cover letter and references to:

ST. PATRICK'S PARISH

PASTORAL ASSISTANT SEARCH COMMITTEE

5206 – 52ND STREET

YELLOWKNIFE, NT, X1A 1T9